



**CITY OF BROOKSVILLE
2012 CHARTER REVIEW COMMITTEE**

**Enrichment Center
800 John Gary Grubbs Blvd., 2nd Floor
Brooksville, FL 34601**

AGENDA

Monday, March 12, 2012

5:30 p.m.

- A. CALL TO ORDER**
- B. MINUTES**
 - 1. 02-13-12**
- C. REVIEW OF CHARTER**
- D. GENERAL QUESTIONS/COMMENTS**
- E. SET FUTURE MEETING**
- F. ADJOURN**

In accordance with the Americans with Disabilities Act, persons with disabilities needing a special accommodation to participate in this proceeding should contact the City Clerk's office 48 hours in advance of the meeting at (352) 540-3853. Meeting agendas and supporting documentation are available from the City Clerk's office and on line at www.cityofbrooksville.us.

**2012 CHARTER REVIEW COMMITTEE
THE ENRICHMENT CENTER
MINUTES**

February 13, 2012

5:30 P.M.

The 2012 Charter Review Committee met in their first regular session with Garry Allen, Gene Bell, Mark Browning, Jill Graddy, Darren McKethan, Sally Sperling and Jay Thompson present. Betty Erhard was absent. Also present were, T. Jennene Norman-Vacha, City Manager; Janice L. Peters, CMC, City Clerk, Robert Battista, City Attorney; and Kim Harsin, Deputy City Clerk/Recording Secretary.

Introduction of Members

The meeting was called to order by City Clerk Peters, and introductions were made.

Selection Of Chairperson & Vice Chairperson

Chairperson and Vice Chairperson nominations were accepted. Jill Graddy nominated Jay Thompson to serve as Chairperson and was appointed. Gary Allen nominated Darren McKethan to serve as Vice Chairperson and was appointed.

Sunshine Law

Public Records Law and the Sunshine Law rules were explained in detail by City Attorney Robert Battista and City Clerk Peters.

CRC Responsibilities/Timeline

City Clerk Peters reviewed the responsibilities of the committee referencing Sec 6.08 of the charter which states that the committee will need to report to the Council no later than the first regularly scheduled meeting in May whether or not there are any revisions. Should there be revisions, the report needs to state specifically which revisions need to be made. Recommendations to change the Charter would go before City Council in June and then to referendum vote should the changes be accepted. The City Manager will request Council and Department Heads provide suggestions they may have to be presented to this committee at the next meeting. She stated Council Members can address the committee individually to discuss recommendations.

Initial Review of Charter

There was no real review of the Charter itself. Chairman Thompson suggested that each committee member review the Charter over the next week and bring suggestions for the next meeting.

General Questions/Comments

1. Jill Graddy asked if the City Attorney had any suggestions for the committee to discuss tonight. City Attorney Battista indicated that he did not and felt there are no legal implications within the Charter that would not protect the City.

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She asked has the City compared its Charter to similar sized municipalities. City Attorney Battista indicated Crystal River's Charter is the same in nature and felt Tampa has an outstanding version. City Clerk Peters suggested committee members reference MuniCode online to view all City Charters.

She asked if any citizens had made suggestions yet. City Attorney Battista stated they have not at this time.

She asked have there been challenges to the Charter at past reviews. City Attorney Battista stated there have not been any challenges that he is aware of.

She asked when the review was established. City Clerk Peters stated in the year 2000 every six (6) years thereafter and there have been no challenges that she is aware of.

2. Sally Sperling asked if the City residents had been made aware that the review process is underway. City Clerk Peters stated the committee members were appointed during a public meeting of City Council and the information has been posted on the City's website for a couple of weeks along with press releases issued as many times as possible for the information and benefit of the citizens of Brooksville.
3. Chairman Thompson asked would Member Graddy like to revise the review process of every six (6) years. City Attorney Battista stated Council can make changes in between the six (6) year review process and send revisions to referendum which was imposed in 1997.
4. Vice Chairman McKethan would like input before starting committee discussion.

Chairman Thompson stated 6:00 p.m. on Mondays is more convenient for him. Member Browning felt scheduling meetings for an hour would be sufficient.

Member Allen felt the Charter is in good shape and does not foresee any changes being needed.

Member Browning stated revisions will be determined by suggestions they may get.

Set Future Meeting Schedule

City Clerk Peters pointed out the next available Monday is March 12th. Chairman Thompson indicated he would be on Spring Break that week and could meet earlier than 6:00 p.m.

Motion:

Motion was made by Member Allen to schedule the next meeting for March 12th at 5:30 p.m. at The Enrichment Center, seconded by Member Sperling. Motion carried.

Adjourn

Motion:

Motion was made by Vice Chairman McKethan and seconded by Committee Member Browning to adjourn at 6:07 p.m.

Kim Harsin, Recording Secretary.