

## **MINUTES**

**CITY OF BROOKSVILLE, FLORIDA  
COMMUNITY REDEVELOPMENT AGENCY (CRA)  
EXECUTIVE REVIEW COMMITTEE (ERC)  
COMMERCIAL PROPERTY IMPROVEMENT MATCHING GRANT PROGRAM  
MEETING**

**City Hall Joseph E. Johnston, III, Council Chambers, 201 Howell Avenue,  
Brooksville, FL 34601**

**June 29, 2018 – 1:15 PM**

Bill Geiger, CRA Executive Director, Member of the Community Redevelopment Agency's Executive Review Committee, opened the meeting at 1:16 p.m.

*ERC Members Present:* Bill Geiger, CRA Executive Director; Steve Gouldman, AICP, City Planner; Jim Delach, Finance Director; Richard Radacky, Public Works Director and Jennifer Battista, recording secretary.

*Applicant Present:* Gene Bell

### **CRA APPLICATION**

**Applicant Name:** *Affordable Insurance Agency, Inc.  
Gene Bell, Applicant*

**Property Address:** **22 N. Broad Street, Brooksville, Florida 34601**

CRA Executive Director Geiger requested that the applicant summarize the project. Gene Bell advised that the project consists of re-stuccoing the majority of his two story building at 22 N. Broad Street. He distributed pictures to the ERC. He plans to have the old stucco taken off down to the block and have it redone and painted. The project will also include replacing the copper panels at the top and installing a canopy over the back door. He added that due to water intrusion, he would like to get the project done as soon as possible.

In response to CRA Executive Director Geiger's question regarding which portions of the building will be re-stuccoed, Mr. Bell advised that it would be the east side and the rear of the building. Mr. Bell answered a further question by Mr. Geiger regarding the paint color by stating that the intent will be to match the color of the existing building he owns at 24 N. Broad Street.

City Finance Director and ERC Member, Jim Delach, questioned the contractors who will be working on the project. Mr. Bell explained that a general contractor, Paul Beasley, will act as consultant for the project and do some of the work and hire subcontractors for portions of the project. Discussion ensued regarding the attempt by Mr. Beasley to obtain quotes for the stucco work, which was documented in the CRA grant packet as being difficult to obtain.

Richard Radacky, City Public Works Director and ERC Member, questioned the cost of the project and the CRA grant match that is requested. CRA Executive Director Geiger advised that according to the information provided, the estimated project cost is \$28,922.50. Based on that, the calculation would be at a 2:1 ratio and the business match would be \$21,422.50 with a CRA grant match request of \$7,500.00. Mr. Geiger advised the applicant that receipts and invoices submitted after the project is completed will need to substantiate the total project cost.

Motion:

Motion was made by Delach and seconded by Radacky to approve the estimated project cost of \$28,922.50, which results in a business match of \$21,422.50 and a CRA grant match request of \$7,500.00. Motion carried 4-0.

CRA Executive Director Geiger provided a CRA grant sign for posting and advised that a letter of approval and a W-9 form will be sent to the applicant.

**ADJOURNMENT**

Meeting adjourned at 1:47 p.m.

*Jennifer J. Battista*  
*Recording Secretary*