

Have you ever served on a volunteer board or in a volunteer capacity with the City of Brooksville before? Yes No **If yes, please indicate name of board and dates of service:** _____

Why would you like to serve on this board? _____

What special skills would you bring to this position? _____

List fields of work experience: _____

List any licenses and/or degrees (location & year): _____

Local References (Please list three (3)):

1. _____
2. _____
3. _____

Would you have a problem with the meeting dates and times for the board/agency?

Yes No

If yes, please explain: _____

Signed: _____ **Date:** _____

SCHEDULE OF BOARD MEETINGS

[Note – Balance of Boards meet quarterly or as needed]

BEAUTIFICATION BOARD	2 nd TUES of each MONTH (except July & August – 5:00 PM in Council Chambers)
BROOKSVILLE HOUSING AUTHORITY	3 rd TUES of each MONTH – 5:00 PM in Council Chambers
PLANNING & ZONING COMMISSION	2 nd WED of each MONTH – 5:30 PM in Council Chambers

* Police Officers & Firefighters Pension Trust Fund Board of Trustees **2 Year Terms**

** Charter Review Committee meets every six years and is appointed in the year that they meet

GENERAL INFORMATION

SUNSHINE AMENDMENT/CODE OF ETHICS:

All Volunteer Advisory Board/Committee Appointees are governed by and subject to the Florida Sunshine Law, which includes the Public Records Law and Code of Ethics.
[Ref. Sec. 24, Art I, F. C., Sec. 286.011, F.S., Chap. 119, F.S. and Chap. 112 - Part III, F.S., respectively]

FORM 1 – STATEMENT OF FINANCIAL INTERESTS:

Persons required to file FORM 1 include all local officers. A local officer is defined as any appointed member of a board, excluding any member of a solely advisory body. However, a governmental body with land-planning, zoning or natural resources responsibilities shall not be considered an advisory body and, therefore, would be required to file.

Within 30 days from the date of appointment and subsequently no later than July 1 of each year thereafter, a local officer shall file a statement of financial interests with the Hernando County Supervisor of Elections. Additionally, within 60 days of leaving the position, unless you take another "reporting position" within that period of time you are required to file a Form 1F with the Hernando County Supervisor of Elections
[Ref. Sec. 112.3145, F.S.]

REPORTING REQUIREMENTS AND PROHIBITED RECEIPT OF GIFTS; SOLICITATION AND DISCLOSURE OF GIFTS FROM GOVERNMENTAL ENTITIES, DIRECT SUPPORT ORGANIZATIONS AND HONORARIUM RELATED EXPENSES:

Certain instances require disclosure of gift and honoraria. For a full detail of requirements, please review the **GIFT LAW** as identified in Florida Statutes or contact the City Attorney for specifics.
[Ref. Secs. 112.3148 & 49, F.S.]

NOTE: Forms which may be required to be filed by a local officer are as referenced in Florida Commission on Ethics "**GUIDE TO THE SUNSHINE AMENDMENT AND CODE OF ETHICS FOR PUBLIC OFFICERS AND EMPLOYEES**" booklet, as published annually and on file in the Office of the City Clerk or online at the Florida Commission on Ethics at www.ethics.state.fl.us under the tab entitled Publications and/or Forms.

****Charter Review Committee** -Every six years, the City of Brooksville's City Charter is required to be reviewed. At the first regularly-scheduled meeting in January, the City Council will appoint a committee of seven (7) members who will review the City Charter. The board will meet 3 to 5 times between January and late April, and report their findings at the first Council meeting in May. The seven members are required to be City residents, and their term of office ends at the completion of that year's Charter Review process.