



# CITY OF BROOKSVILLE

## Application for Volunteer Board Positions

201 Howell Avenue  
 Brooksville, Florida 34601-2041  
 Telephone: (352) 540-3810  
 Facsimile: (352) 544-5424

New Application                       Re-application

- Beautification Board (4 year terms – 7 members)
- Brooksville Housing Authority (4 year terms – 7 members)
- CDBG Citizen's Advisory Task Force (4 year terms – 5 members & 1 alternate)
- Cemetery Advisory Committee (4 year terms – 7 members – city residency or documented tie to Cemetery)
- Firefighters Pension Trust Fund Board of Trustees\* (2 year terms – 5 members)
- Good Neighbor Trail (Non-Expiring Terms – 10 members)
- Parks & Recreation Advisory Board (4 year terms – 7 members & 2 alternates)
- Planning & Zoning Commission (4 year terms – 5 members & 2 alternates)
- Police Officers Pension Trust Fund Board of Trustees\* (2 year terms – 5 members)
- Screening Committee (1 year Terms – 5 members)
- Charter Review Committee \*\* (1 Year Term, 7 members)
- Other: \_\_\_\_\_

Name: \_\_\_\_\_,  
    (Last)  (First)  (Middle)

Address: \_\_\_\_\_  
 \_\_\_\_\_

Mailing Address (if different): \_\_\_\_\_  
 \_\_\_\_\_

Business Address: \_\_\_\_\_  
 \_\_\_\_\_

Occupation: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email address: \_\_\_\_\_

Do you reside within the City limits?  Yes  No

Are you a Registered Voter in Hernando County?  Yes  No Voter ID # \_\_\_\_\_

Please rank your board preference(s):

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_
- 3. \_\_\_\_\_

\* These positions require City Residency and that a Financial Disclosure Statement be filed with the Supervisor of Elections Office within 30 days of appointment and then subsequently on a yearly basis. H:\Boards and Committees\APPLICATION DOCS\Advisory Board Application.doc Last Updated January 4, 2018



## GENERAL INFORMATION

### SUNSHINE AMENDMENT/CODE OF ETHICS:

All Volunteer Advisory Board/Committee Appointees are governed by and subject to the Florida Sunshine Law, which includes the Public Records Law and Code of Ethics.  
[Ref. Sec. 24, Art I, F. C., Sec. 286.011, F.S., Chap. 119, F.S. and Chap. 112 - Part III, F.S., respectively]

### FORM 1 – STATEMENT OF FINANCIAL INTERESTS:

Persons required to file FORM 1 include all local officers. A local officer is defined as any appointed member of a board, excluding any member of a solely advisory body. However, a governmental body with land-planning, zoning or natural resources responsibilities shall not be considered an advisory body and, therefore, would be required to file.

Within 30 days from the date of appointment and subsequently no later than July 1 of each year thereafter, a local officer shall file a statement of financial interests with the Hernando County Supervisor of Elections. Additionally, within 60 days of leaving the position, unless you take another "reporting position" within that period of time you are required to file a Form 1F with the Hernando County Supervisor of Elections  
[Ref. Sec. 112.3145, F.S.]

### REPORTING REQUIREMENTS AND PROHIBITED RECEIPT OF GIFTS; SOLICITATION AND DISCLOSURE OF GIFTS FROM GOVERNMENTAL ENTITIES, DIRECT SUPPORT ORGANIZATIONS AND HONORARIUM RELATED EXPENSES:

Certain instances require disclosure of gift and honoraria. For a full detail of requirements, please review the **GIFT LAW** as identified in Florida Statutes or contact the City Attorney for specifics.  
[Ref. Secs. 112.3148 & 49, F.S.]

NOTE: Forms which may be required to be filed by a local officer are as referenced in Florida Commission on Ethics "**GUIDE TO THE SUNSHINE AMENDMENT AND CODE OF ETHICS FOR PUBLIC OFFICERS AND EMPLOYEES**" booklet, as published annually and on file in the Office of the City Clerk or online at the Florida Commission on Ethics at [www.ethics.state.fl.us](http://www.ethics.state.fl.us) under the tab entitled Publications and/or Forms.

**\*\*Charter Review Committee** -Every six years, the City of Brooksville's City Charter is required to be reviewed. At the first regularly-scheduled meeting in January, the City Council will appoint a committee of seven (7) members who will review the City Charter. The board will meet 3 to 5 times between January and late April, and report their findings at the first Council meeting in May. The seven members are required to be City residents, and their term of office ends at the completion of that year's Charter Review process.