

CITY OF BROOKSVILLE  
BROOKSVILLE FIRE DISTRICT

201 HOWELL AVENUE  
BROOKSVILLE, FL 34601

ANNUAL MEETING  
AGENDA

MARCH 2, 2009

7:00 P.M.

A. CALL TO ORDER

B. OLD BUSINESS

1. Minutes

February 4, 2008 Fire District Meeting.

C. NEW BUSINESS

1. District Status

Presentation: City Manager

Attachment: Memo from City Manager dated 01/27/08

D. ADJOURNMENT

CITY OF BROOKSVILLE  
BROOKSVILLE FIRE DISTRICT  
ANNUAL MEETING

AGENDA ITEM NO. 13-1  
3/02/09

MINUTES

FEBRUARY 4, 2008

7:02 P.M.

Brooksville Fire District met with Chairman David Pugh, Vice Chairman Frankie Burnett, Board Members Joe Bernardini, Lara Bradburn and Richard Lewis. T. Jennene Norman-Vacha, City Manager; Karen M. Phillips, Board Secretary; Janice L. Peters, Deputy City Clerk; Bill Geiger, Community Development Director; Steve Baumgartner, Finance Director; Mike Walker, Parks and Recreation Director; George Turner, Police Chief; Tim Mossgrove, Fire Chief. Members of the Hernando Today, Hernando Times and Brooksville Belle were also present.

The meeting was called to order by Chairman Pugh.

OLD BUSINESS

Minutes

Approval of minutes for the January 8, 2007 Fire District Meeting.

Motion:

Motion was made by Board Member Bernardini and seconded by Board Member Lewis for approval of the January 8, 2007, minutes. Motion carried 5-0.

NEW BUSINESS

District Status

Consideration of allowing City Manager to work with staff in completing a review of whether a Brooksville Fire District funded through the structure of a dependent special district is a viable option/mechanism.

City Manager Norman-Vacha reviewed the proposal, which included pulling an assessment roll to look at whether it would produce enough revenue for the funding of fire services rather than through the City's General Fund Ad Valorem taxes. Chair Pugh indicated he is in favor of keeping the district around for the time being and would like to see one more study produced.

Motion:

Motion was made by Board Member Bernardini and seconded by Board Member Bradburn for approval of staff recommendation.

After a brief discussion of the previous study it was noted that the new study should include actual square footages.

Motion carried 5-0.

ADJOURNMENT

There being no further business to bring before the Board, the meeting was adjourned at 7:08 p.m.

\_\_\_\_\_  
Secretary

ATTEST: \_\_\_\_\_  
Chairperson



**REGULAR AGENDA ITEM  
MEMORANDUM**

**TO: HONORABLE MAYOR AND CITY COUNCILMEN**  
**VIA: T. JENNENE NORMAN-VACHA, CITY MANAGER**  
**FROM: TIMOTHY A. MOSSGROVE, FIRE CHIEF**  
**SUBJECT: BROOKSVILLE FIRE DISTRICT**  
**DATE: FEBRUARY 9, 2009**

*[Handwritten signature of T. Jennene Norman-Vacha]*  
*[Handwritten signature of Timothy A. Mossgrove]*

---

**GENERAL SUMMARY/BACKGROUND:**

**In 2004 the City Council created the mechanism to allow for the use of a dependent special district for fire services through the establishment of the Brooksville Fire District. The City Council members serve as the Governing Board of the District. A preliminary analysis of alternate fee structures showed that the properties within the existing City limits would not yet support full funding for fire services. Council, therefore, decided to continue funding fire services through the City's general fund revenues and not implement the use of the dependent special district.**

**Subsequently, Council is required to hold an annual meeting of the Brooksville Fire District. Each year since its creation, the City Council has decided to continue to maintain the mechanism for the Brooksville Fire District and pay its associated annual report filing fee in the amount of \$175.00 with the State of Florida.**

**Council directed staff to review the viability of the Brooksville Fire District during the preparation of the 2008-2009 budget process. We are currently working with the Hernando County Property Appraiser to obtain the necessary data to apply the methodology to fund the fire department with an MSBU. We hope to have all the data in place to discuss this during the budgeting process this year. Information from this review should then be presented to Council for implementation and/or dissolving of the created district.**

**BUDGET IMPACT: UNKNOWN AT THIS TIME**

**LEGAL REVIEW:**

**STAFF RECOMMENDATION: Staff recommends that Council hold any further action on this matter in abeyance until all support documentation is received and reviewed by Staff to decide whether a Brooksvile Fire District funded through the structure of a dependent special district is a viable funding option/mechanism.**

pc: Janice Peters, City Clerk